

Pennsbury Falcon Band Boosters  
General Membership Meeting Minutes: 10/12/11  
7PM, East Cafeteria at Pennsbury High School East  
Web Site: [www.pennsburybands.org](http://www.pennsburybands.org)

**Board Present:** Amy Gallo, Jeff Smith, Scott Scheffler, Lisa Caceres, Deb Alleva, Frank Mazzeo

**Board Absent:** None

**Membership present:** see attached sign-in sheet and then marching band.

**Handout:** Meeting Agenda, Budget for Fiscal September 1-30, 2011, Proposed Constitution and Bylaw Amendments; Fundraising information included: Marching Band Calendar, Holiday Craft and Vendor Show, 40<sup>th</sup> Anniversary Booster T-shirt, Gertrude Hawk, Avon, Great Lake Script and Boost the Band.

**Proceedings:**

President's welcome & introductions – Amy Gallo

- Meeting called to order at 7:03pm

- Amy thanked the Booster Organization for a great and fun time at the Marching Band Festival.

**Secretary Report** – Deb Alleva

-The minutes were posted on the web site for September 12, 2011. Motion to accept minutes: 1<sup>st</sup> Motion: Louis Way; 2<sup>nd</sup> Motion: Karen Houser.

**Treasurer's Report** – Lisa Caceres

-The September 1 to September 30, 2011 was reviewed discussing the expenditures for the month totaling \$5529; Bank Charges, Miscellaneous, Office Supplies, Repairs, Telephone, Web Hosting, Middle School Recruitment, Performance Equipment, Picnic, Training. Motion to accept budget: Melissa Oquindo and Eva Griffin.

-Profit Report – To the general fund we had \$180 for bowling, \$230 from Wild Wings and \$150 from Chick-fil-A. To individual accounts there was \$520 from the Hoagie sale.

**President Report** – Amy Gallo

-Proposed Constitution and Bylaw Amendments along with Decennial Report Filing. Amy presented to the Booster Organization recommendations to change the Bylaws to be in line with the Instrumental Music Program. She then explained how we have to file a decennial report by December 31, 2011. All these changes need to be presented in October and then we need 40 members in good standing to approve at the November booster meeting. Proposed Constitution and Bylaw Amendments are attached. She encouraged the booster organization to go onto the website where the bylaws are posted

and compare the changes to the way the bylaws read now. It was asked if anyone had any questions or concerns – none were presented.

-40<sup>th</sup> Anniversary T-Shirt. Amy presented a T-shirt to the organization for purchase since this is our 40<sup>th</sup> year. She reviewed the handout explaining the graphic design. You can purchase a short sleeve, long sleeve or fitted t-shirt. All orders to be placed in Amy's mailbox in the band suite or mailed to PO Box 146, Fairless Hills.

-Homecoming Carnival. There is a sign-up sheet in the back of the cafeteria. Boosters were asked and encouraged to sign up to help that day. We were invited to have a table since mostly students attend that day. We will be offering snow cones.

-A thankful note to Frank Gallo who has been updating our music cases outside the auditorium and making repairs on some of our instrument cases.

-Amy reviewed that we are the boosters – a group of parents who main purpose is to boost the morale of the students and provide financial support. Your contact people are the executive board for booster issues. If you have a personal issue with your own child, you would contact Mr. Capriotti or Mr. Mazzeo with a written or phone message request to make an appointment. Please do not email or call staff with booster/fundraising issues. For the Executive Board, we meet once a month to resolve any requests. Please note that I am a member of every booster committee and questions can come to me for resolution with the Executive Board. Any contact with the School District must go through Mr. Mazzeo. We have a letter that states so from the School District.

#### **Director's Report – Frank Mazzeo**

-Mr. Mazzeo spoke about contacting the staff. If you are asking permission for your student to miss a practice, lateness, or any other request, please contact Mr. Capriotti first, then Mr. Mazzeo and then Mr. Neely.

-Yesterday we had our Marching Band Festival. In total we had two bands attend plus our own. Originally it was scheduled to have four bands but unfortunately two pulled out last minute. This is believed to have happened because of the holiday and having this on a Sunday. Mr. Mazzeo spoke about the rehearsal that day with the students and how hard they worked. It was decided that as long as we are there, it would always be a great festival due to our students. The judges said, "They are the best playing band they have heard all year. The kids were awesome." The President of TOB came to our festival and in an effort to help us usually the cost of the judges would have been \$1600. He allowed us to pay \$1000 instead. One parent made the comment that no one should feel bad about the number of bands because it was a great day and the clinics, which are not usually held, was a wonderful opportunity for the students. Mr. Mazzeo also stated that he is still making some changes to some of the music. He will be holding a meeting at the end of the year to see what direction would be best to proceed for the marching band. A big thanks to Jeff Smith and the E-Board for all their hard work making this day a success.

-All material has been handed out for PMEA Districts and also PCJB.

-A new course has been approved by the School District – Symphonic Orchestra. This will include 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade students who must audition to be in this orchestra. Mr. Mazzeo explained how the course will fit into the school schedule and how the

number of students in the orchestra is expected to grow next year. This course will allow students to move laterally as well as vertically. They will meet on Day 1 D period in the chamber room while Symphonic Winds is meeting in the band room. Out of every 5 rehearsals both Symphonic Orchestra and Winds will get together to play together.

-If your child will be attending the SAT's this coming Saturday, please send a note to Mr. Capriotti or Mr. Mazzeo requesting to pick up your child after half-time Friday evening when we are at Abington. The person making the request must be present and go to Mr. Capriotti to have their student dismissed.

#### **Other Business** – Amy Gallo

-A reminder that our band will be attending Brandywine's Festival this coming Sunday. Please try to attend. This band was great to us.

-The second set of statements that were sent to you is accurate so please disregard the first set sent.

-Amy then answered the question that was presented at the September booster meeting that if money was paid for the trip in cash, could that money be given back after payments had stopped and the student continued to fundraise. It was agreed by the E-board that this would be reviewed on a case-by-case basis. March 1 will be the close date and the student must put a request in writing to the e-board no later than March 1 requesting the funds. This is for senior students only. The monies will be payable after the books close year-end.

#### **Fundraising** – Scott Scheffler

-Everyone was encouraged to look at the poster on the back wall to see how we are doing to reach our goal of \$37,000 for the budget next year.

-Turn-Ins for this evening were Great Lakes Script, Hershey Candy Bars, Avon, Mixed Bag, Yankee Candle, That's My Pan, Solly Pies, Walk-a-thon.

-New going out for October are Gertrude Hawk candy and the Band Calendar. In the calendar will be a page dedicated to each section of the marching band and you get two pages to place what you want. The 12 x 18 is \$21 and the 8 x 12 is \$17 in cost. All requests for this calendar must be made by October 25<sup>th</sup>. Kelly Cox will look into seeing if we can place personal items on the calendar (such as birthdays, etc) for an additional cost of \$5. The E-Board will send an email letting everyone know. This fundraiser is going to the general fund.

-On November 13 we will be having our Applebee's Pancake Breakfast. From the cost of the ticket, \$3.50 will go to the band. It was asked if tickets could be sold upfront instead of just at the door? This way if the person who bought the ticket did not attend, the booster organization would still get some money. Please see Scott if you need these tickets.

-We have been approved to have a Vendor Sale here at the High School on November 19<sup>th</sup>. It will be held at PHS East Cafeteria. The committee will be meeting tomorrow night to quickly try and put this all together. We will need many volunteers to make this a success. Please sign-up on the sheet placed in the back of the cafeteria. One parent

asked if we should place this on the Facebook page of the band? The E-Board did not know that this existed.

**Wrap-Up – Amy Gallo**

-If you are planning on purchasing any of the holiday items in the Avon catalog, please do so quickly because these items go quickly.

-Amy announced that the Booster Organization does not officially have anything to do with the Facebook page discussed at this meeting.

-On November 14 the Marching Band Indoor Concert will be held in the auditorium at PHS East. There is no charge.

**Booster Meetings** (Turn-Ins at 6:00pm and meeting at 7:00pm)

-November 15, 2011 (Tuesday)

-December 12, 2011

-January 9, 2012

-February 13, 2012

-March 12, 2012

-April 16, 2012 (3<sup>rd</sup> Monday – return from Argentina)

-May 14, 2012

-June 4, 2012 sign-ups

**Important Dates**

-October 14 – Away Game Abington 7PM (Friday)

-October 16 – Competition Brandywine 9AM (Sunday)

-October 22 – Homecoming Game 7PM (Saturday)

-October 23 – Competition Spring Ford

-October 28 – Away Game Truman 7PM (Friday)

-October 29 – Festival Neshaminy, Competition Ephrata (Time TBD)

-November 4 – Home Game 7PM/Senior Recognition (Friday)

-November 6 – TOB Championships HERSHEY

-November 13 – Lower Makefield Township Veteran's Parade

-November 23 – Thanksgiving parade practice Philadelphia

-November 24 – IKEA Thanksgiving Day Parade Philadelphia

-December 2 – West Chester Parade

-December 3 – Lower Makefield Parade

**Meeting closure** – Adjourned 1<sup>st</sup> Motion to adjourn: Louis Way; 2<sup>nd</sup> Motion to adjourn: Craig Griffin. Approved.

Minutes submitted by Deb Alleva, Secretary

## Proposed Constitution and Bylaw Amendments:

Where currently the Bylaws state Pennsbury Falcon Band Boosters, replacement will state “Pennsbury Instrumental Music Boosters, Incorporated”. In addition, anywhere that currently states “band” or “band booster” language will be updated to the wording of Instrumental Music (Booster) as appropriate and grammatically correct.

### Article II Section I:

Where currently the Constitution and Bylaws state Pennsbury Falcon Bands, replacement will state Pennsbury Instrumental Music Program

### Article II Section II

Where currently the Constitution states “the bands”, replacement will state instrumental music ensembles.

### Article II Section III

Where currently the Constitution states Pennsbury Falcon Bands, replacement will state Pennsbury Instrumental Music Programs and Pennsbury Instrumental Music Department, respectively.

### Article IV Section I

Where currently the constitution states “will have a child in the band” in the year in which they serve, replacement will state “will have a child who participates in two instrumental music department programs, those programs including marching band, concert band, symphonic winds, 9th grade band, jazz lab band, concert jazz band, indoor guard, indoor drumline, and orchestra.”

### Article IV Section IV

Will be changed to appropriately read Article IV Section III

Proposed 10/10/2011