

Pennsbury Instrumental Music Boosters
General Membership Meeting Minutes: 11/15/11
7PM, East Cafeteria at Pennsbury High School East
Web Site: www.pennsburybands.org

Board Present: Amy Gallo, Jeff Smith, Scott Scheffler, Lisa Caceres and Deb Alleva

Board Absent: Frank Mazzeo

Membership present: see attached sign-in sheet

Handout: Meeting Agenda, Budget for Fiscal October 1-October 31, 2011 and Boost the Band; Fundraising information included: Holiday Craft and Vendor Show, Joe Corbi's, Hershey, Avon, WaWa Coupons, Great Lakes Scrip and Giant Scrip.

Proceedings:

President's welcome & introductions – Amy Gallo

- Meeting called to order at 7:03pm

Secretary Report – Deb Alleva

-The minutes were posted on the web site for October 12, 2011 and an email sent on November 13, 2011. Motion to accept minutes: 1st Motion: Louis Way; 2nd Motion: Paula Adler.

President Report - Amy Gallo

- By-Law Changes. Amy read the changes presented to the booster organization - “Proposed Constitution and Bylaw Amendments” (see attached). She asked if anyone had any questions before we took a vote. Jeff Herbst asked if the orchestra would have a benchmark? Amy explained this is not part of the by-laws. We can't make anyone pay this. In the past, however, the marching band benchmark has always been higher than the jazz band. It was then asked if we would have more members? The answer is yes.

This was placed to a vote and all booster members were unanimous to vote yes to the proposed changes to the Constitution and By-Law.

- Booster 40th Anniversary shirt has been extended. All interested please contact Amy Gallo.

-Applebee's. Amy announced that Applebee's extended their apologies for the event. We are offering refunds to anyone that purchased tickets. See Scott Scheffler with your tickets and he will refund your money. Applebee's has offered us some money and stated that we could hold the event again sometime in mid January. It was asked if the organization would like to do this event again. The answer was yes. Amy then explained that Applebee's offered two ways to handle this event: (1) Give us \$750 cash or (2) \$500 cash and reschedule. We would get to keep all the money for tickets sold up to 300. This was then put to a vote and the booster organization voted on receiving the \$750 cash.

- Photos of Senior Recognition. For those of you who did not receive the program, Amy has them available for \$5 each and this money will be placed in the general fund. For every senior parent, you can go online and click on your picture and receive this for free. It was also

announced that the booster organization would no longer be purchasing flowers for the football organization.

- Amy briefly discussed again how it would be handled if money were paid for the trip in cash, could the money be given back after payments had stopped and the student continued to fundraise. "It was agreed by the E-board that this would be reviewed on a case-by-case basis. March 1, 2012 will be the close date and the student must put a request in writing to the e-board no later than March 1 requesting the funds. This is for senior students only. The monies will be payable after the books close year-end." Amy asked if there were any questions: Is this only for seniors? Yes. Can we pass this along to siblings? Yes.

Treasurer's Report – Lisa Caceres

-The Budget Report for October 1 to October 31, 2011 was reviewed discussing the expenditures for the month (\$619). The question was asked if we could see YTD expenses as a separate column on the budget report? The answer was we would prefer not to because of Quicken. It was also discussed that \$1300 for the walk-a-thon, \$300 for Kid stuff Books, \$877 for Mixed Bag, \$302 for Solly Pies, and \$1005 for Yankee Candles all went to individual accounts. Motion to accept budget: 1st Mary Szarsynski and 2nd Frank Gallo.

-The Profit Report: We will be reporting next month on how we did on the visitor concession stand for the Senior Recognition night along with the Homecoming Carnival.

Fundraising – Scott Scheffler

-A thank you goes to all members and students who had signed up to help with the Applebee's fundraiser. We also sold 30 calendars.

-Holiday and Craft Vendor Show – We presently have 64 paid spaces with 50 vendors in attendance that day. We need volunteers to sign up for various activities going on that day. Please take flyers and get the word out. You can sign-up by email signupgenius.com. We really need your help (gate table, raffle table, food donations, etc). You will see signs along the streets soon. Deb Schilling was very big in getting vendors at our event. The question was asked if we have enough space in the cafeteria to hold this event? Yes, Craig Griffin mapped out the floor plan for us. Eva Griffin then reminded the booster organization to bring their silver and gold. They would receive market value as of that Friday and get a check on the day of the event (Saturday).

-Solly Pies will be available on November 22 from 4:30 to 6:00 per Nacia Lipton.

-Joe Corbi's has a special incentive running this event. Please be sure to look at the bottom of the yellow form. Delivery will be held on January 9th.

-A reminder and encouragement was given to remember to purchase Script Cards and use IGive.com

Raffle – Jeff Smith

-We are holding a different raffle. The prizes are an I-Mac 21" computer and the second prize is a Kindle Fire. You don't have to pay in advance and you don't have to sell the tickets. We are

asking that you please take a packet of 10 tickets if you haven't already and see what you can sell. This money goes to the general fund. The winner will be drawn on December 22 at the Orchestra concert. All monies need to be submitted by December 21st.

General:

A conversation about benchmarks and money was discussed and how this money is needed by March. We need to understand where the money stands so that when the budget is presented to the booster organization, they have a clear understanding on how we are funding the budget presented for the following year.

Amy reminded the boosters that for the students taking the trip, it was agreed upon in the commitment letter that "All trip costs and the annual regular benchmark will have to be paid in full by December 31, 2011 or students will not be permitted to participate in the activity. Neither the Band Boosters nor PHS will be held responsible for costs incurred should a student be unable to attend for any reason."

The Thanksgiving Day parade is coming up and this again will prove to be a great experience and a must see for all the boosters. The students will have a practice on both Tuesday and Wednesday evening (11/22 and 11/23). They are featuring 76 Trombones early in the parade. Step off for the parade is around 8:00am. Please be sure to watch Channel 6 if you are unable to attend.

The parade being held on December 3rd is scheduled to start at approximately 3:30p.m. A question regarding Holly Nights needs to be directed to Mr. Mazzeo.

Booster Meetings (Turn-Ins at 6:00pm and meeting at 7:00pm)

- December 12, 2011
- January 9, 2012
- February 13, 2012
- March 12, 2012
- April 16, 2012 (3rd Monday – return from Argentina)
- May 14, 2012
- June 4, 2012 sign-ups

Important Dates

- November 16-17 PCJB Auditions
- November 22 – Thanksgiving parade practice Philadelphia
- November 23 – Thanksgiving parade practice Philadelphia
- November 24 – Dunkin Donuts Thanksgiving Day Parade Philadelphia
- December 1 – Holly Nights – Pennsbury Manor
- December 2 – West Chester Parade
- December 3 – Yardley Old Fashioned Christmas Parade
- December 16-17 Pit Orchestra performs for It's a Wonderful Life

- December 22 – Raffle drawing at Orchestra Concert
- March 17, 2012 – 33rd Annual Jazz Festival
- March 31, 2012 – Depart for Argentina
- April 9, 2012 – Return from Argentina
- May 14, 2012 – Spring Concert
- May 17, 2012 – Jazz at Pennsbury
- June 3, 2012 – Banquet
- June 4, 2012 – Marching Band Sign Ups

Meeting closure – 1st Motion to adjourn: Louis Way; 2nd Motion to adjourn: Pat Kobol.
Approved.
Minutes submitted by Deb Alleva, Secretary